

Manion Wilkins & Associates Ltd.

500-21 Four Seasons Place Toronto, ON M9B 0A5

- **■** info@manionwilkins.com
- T 416 234 5044
- **F** 416.234.2071

Annual Report Card 2014

It's been an exciting year for Manion as we continue to enhance our technology in order to remain a leader in the administration of employee benefits, claims payments and pension programs. Our daily focus is providing exceptional customer service to our valuable clients, enhancing technology and streamlining processes to achieve this goal.

This report showcases our continued dedication to offer unique value added solutions and superior customer service. At Manion, you receive the personal touch! Thanks to our clients and our staff for another incredible year.

Manion Milestones

- Introduced Health Spending Account capability to Clients
- Business Continuity Plan
- Enhanced collection of information in our Contact Center
- Established relationship with Clearly Contacts, offering a unique vision care program
- Rolled out the new Personalized Pension Benefit Statement to clients
- Successfully tested comprehensive
 Enhanced MWAOnline to include the Personalized Pension Benefit Statements and Tax Receipts
 - Received top marks in security audit
 - Published article on Fraud in Benefits Canada

Contact Centre

Responded to:

10,549 online queries

109,297 total calls

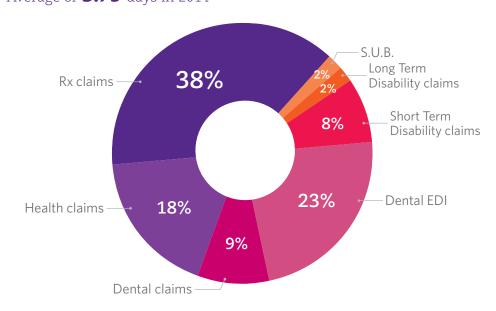
60 seconds Average Wait Time per call





Claims Processing

Health and Dental Claims processed within 5 days Average of **3.75** days in 2014



Administration

Online Administration is available for members/employees



We produced:



We made:



We Care, You Benefit.

ManionWilkins.com

Life / Disability

243

Life claims processed

2,327

Disability claims adjudicated

Pension

194

Pre-Retirement Information Sessions

1,957

Pension Calculations

Accounting

56%

of Employers are remitting electronically

Audit

The Insurer Audits consistently rate us as "exceeding the required standards" with results ranging from 95%–99% on accuracy, timelines and customer service.

Manion is audited annually by the firms representing our Clients. Results of these audits consistently rank us above industry standards.